ASCC 3/9/12

200 Bricker Hall 8:30-10:15am

Approved Minutes

Attendees: Beyerchen, Bitters, Brintlinger, Collier, Fitzpatrick, Fink, Fletcher, Guatelli-Steinberg, Hadad, Haddad, Hogle, Heysel, Kalish, Krissek, Leasure, MacGilvray, Masters, Sanders, van der Heijen, Vankeerbergen, von Frese, Weinberg, Wurster, Yerkes

AGENDA:

1. Approval of 2-10-12 minutes

Guatelli-Steinberg, Krissek, unanimously approved

1. Updates from Panel Chairs

**A&H**

* Slavic 3320 – approved with contingencies
* Animal Science 2367 – approved with contingencies
* EDU T&L 3356 - approved with contingencies
* Contingencies are based on GE boilerplate language and Slavic 3320’s assessment plan needs to be further developed

**NMS**

* Panel did not meet

**SBS**

* Social Sciences Air Transportation Major – obtaining more information
* Communication 2442 – requesting semester syllabus & a rationale concerning the course number
* Economics graduate courses conversion – unanimously approved

**Honors Panel**

* Panel did not meet

**Assessment Panel**

* Completed the Education Abroad submission requirements with a recommendation to include reflection paper targeted toward assessment.
	+ Met with education abroad and they liked the reflection paper idea and would like to recommend this option to instructors.
* Reviewed about half of the GE goals and expected learning outcomes
	+ Will make change recommendations for ULAC to consider.

1. Education Abroad and Service Learning GE (ad-hoc panels)
* Two additional ad-hoc panels will be created in order to review courses submitted for Education Abroad and Service Learning GE status. Three members from ASCC and 3 members from Service Learning will meet together to vet proposed Service Learning courses. For the Education Abroad courses there will be three members from ASCC and three members from OIA. Volunteers from ASCC are needed.
* Volunteers for Education Abroad Ad Hoc Committee: Richard Fletcher, Larry Krissek, Alan Beyerchen
* Please send email to Steve Fink or Mitch Masters if interested in volunteering
* A reminder email will be sent regarding the need for ad-hoc committee members.
1. Environmental Engineering Minor—semester conversion
* This minor was already approved by OAA and is currently available to students under the quarter system. This committee is to decide if it should be offered to ASC students.
* Yerkes, Beyerchen, unanimously approved
1. Nuclear Engineering Minor—semester conversion
* This minor is straightforward and does not appear to have any issues.
* Beyerechen, Krissek, unanimously approved
1. Advising Questions (Todd Bitters).
* The current ASC policy when a student has been away from the university for some period of time and then returns is that the student returns under the same curriculum that was in effect when he/she left, unless he/she has been gone 4 years or longer.  Once we’re on semesters, should we maintain that policy and have returning students continue under the GEC-R unless they’ve been gone for 4 years or more?  Or do we just have everyone return under the GE (with the understanding that we may have to make some adjustments to be fair to the student, given some of the changes in courses, sequences, major requirements, etc.)?
	+ The policy change could be communicated through email, posted on Arts and Sciences website, and would be on curriculum sheets
	+ Advisor flexibility is important. Advisors could consider which option is best for the students, but there needs to be a policy for a default advising plan.
	+ There are challenges when applying GEC requirements as the GE categories have changed.
		- In the future some courses may disappear. By extending the time length, students might not have the same course options to fulfill the GEC requirements. (e.g. science sequences)
	+ Making a change to this policy would not disadvantage students. The new curriculum model is more flexible and advisors would exercise their discretion.
	+ Concern that if returning students are put on GE with no transition period, Honors students might have to redo their honors contracts (since those contracts are written 2 years in advance)
	+ Changing the policy would provide more clarity for advisors which would in effect be better for students
	+ MacGilvray, Brintlinger, approved with one abstention
		- Students returning after a period of absence (except for summer) will immediately transition to GE (i.e., zero year transition) and advisor discretion will be used whenever necessary. Going forward, students who begin on semesters and are away from the university for a period of time (except for summer) will return under the same curriculum that was in effect when they left, unless they are gone 4 years or longer.
* We are going to have some students who will fall short of 30 semester hours on the major when their quarter courses are converted, because their approved major under quarters was 40-45 hours.  Do advisors have permission to consider such a major “complete” despite the missing hours, if the student completes the major as it was approved prior to the semester switch?
	+ Major transition plans may already address the issue.
	+ Go by courses rather than credit hours. Otherwise it harms the students.
	+ Beyerchen, MacGilvray, unanimously approved
		- In rare cases where the transition plan does not address the issue and calculation is short of 30 semester hours graduation should be based on course-to-course count rather than credit hours.
1. GE Assessment in Carmen
* ASCC would like to proceed trying to develop the tool in Carmen and if it works out it could then be a requirement. For now, develop a pilot plan with volunteers rather than making it mandatory.
* This needs to be brought up at the Arts and Sciences Senate in the form of an announcement rather than a policy. A representative of ASCC/ULAC and Valerie Rake can announce this at a Senate meeting to give some background on this way of doing assessment. Both the value and the purpose of category level assessment need to be addressed.
* Information about this assessment tool will be communicated through the Carmen website and the faculty body.